

## DRAFT

### Minutes of Neighbourhood Planning Meeting Held in the Library Room of Cross House on 9th July 2013, at 7.00pm.

Parish Councillors present were:

Malcolm Bell (Chair) and Bruce Ansell(Prospective Councillor).

Steering Committee Members present were: Louise Hayling, Malcolm Knowles, Lucy Knowles, George Zaidmann, Henrietta Pullan, Katie Tottenham, and Peter Hayes.

Planning Aid: Justin Williams and Katie Herrington.

#### ITEM COMMENT

**1.0 Apologies:** Karen Readman, James Hare, Richard Wood, Tony Durrant, Janet Grieve, Ian Crossley, Richard Wood, Dawn Jennings. It was noted that Andrea Ede and David Hornblow had resigned from the group.

**2.0 Minutes of the last Meeting.** No issues with the minutes.

**3.0 Introduction to Members of Planning Aid.** Malcolm Bell introduced Justin Williams (Senior Planning Officer) and Katie Herrington (Planner and researcher), who will help guide the Steering Group to producing the Neighbourhood Plan. There are two other members of the Planning Aid team: Alison Ind and Rachel Stevens. All are working voluntarily on this project.

**4.0 Update on the Project Plan.** Malcolm Bell talked through a number of targets. By the end of August analysis of the areas: Environment; Safety; Transport; Housing will be complete. Community engagement and a vision for Bramley will be worked on with the borough council and a way forward agreed with them by the end of September. New work will include developing the evidence base and new site assessments.

**5.0 Update on the analysis of issues.** Three papers were tabled and discussed:

#### 5.1 Transport

- Encourage people either to walk to the station or use a bicycle. Land adjoining Clift Meadow (Minchens Lane) could provide parking space;
- A footpath linking Sherfield and Bramley was well supported (not necessarily following the line of the C32);
- Better regulation of the level crossing barriers would ease congestion at the station; a yellow square painted on the crossing to prevent cars stationing on it was considered very important as a safety issue. Network Rail could be approached;
- Parking at the shop was a safety hazard. Could the shop be moved? – approach Tesco. Could the shop or shops be sited along with new houses on sites as yet to be explored by the steering group?
- Parking at the station includes those who drive into Bramley from outside –can anything be done about this?

#### 5.2 Environment

- Population density at 3.6 persons per hectare in Bramley seems heavy (compared to similar areas in the borough);
- A Landscape Plan for public open spaces was endorsed. Bramley is deemed a conservation area by the borough council viz Bramley Green and the church surrounds. It was important to preserve the rural aspect;
- Small housing developments were preferred to one or two large ones. Housing development sites to be explored throughout Bramley by members of the steering group.
- Malcolm Bell needs to know about land registration and intends to register for this so that ownership of particular sites can be quickly established.

#### 5.3 Housing

- Design and rural nature of Bramley: particularly valued were sensible off road drives and garages; public open spaces; limitation on height of buildings – the NDP can recommend preferred style(s) of housing.
- A summary of received comments shows strong support for maintaining the rural aspect of Bramley and ensuring that the infrastructure is in line with this.

There was discussion about the Local Plan which indicates at this time that Bramley will get allocated 200 houses (2014- 2029) of which around 40% would be social housing but which can be sited through the NDP. Two sites had previously been identified in Category 1: Minchens Lane and Strawberry Fields. Developers have been advised about the Local Plan and it is hoped that any developers will respect the wishes of BDBC and work with the NDP steering Group and the PC to develop Bramley in line with the requests of the community. It was explained that no full infrastructure reports on any sites have yet been seen by the council. Timeline for any approval of the Local Plan would be: consultation period from end of August – 4<sup>th</sup> October; report on consultation: 28<sup>th</sup> November; adoption of plans: July 2014.

**6.0 Information from Chris Anderson on Community Engagement.** This paper was circulated. It provides an effective template for ensuring that procedures for involving the community are followed in the NDP.

**7.0 Next steps.** Planning Aid representatives advised on engaging with hard-to reach groups e.g. travelers (via HCC liaison officer); youth groups; primary school children; church groups. It was noted that those in affordable housing (who might be ‘hard to reach’) had been well represented in the questionnaire exercises.

It was agreed to approach those in the above categories with open questions on the lines of ‘What do you like/dislike about living in Bramley?’ ‘Where would you like housing to be?’

Action points were agreed as follows:

- Bruce to go into Bramley Primary School;
- Louise, Henrietta and Katie to approach young people in the station area and to involve the brownies, beavers, cubs and scouts in consultation;
- Malcolm and Lucy Knowles to talk to church attendees after 10.30am Sunday service;
- Malcolm Bell and George to consult at the next car boot sale;
- There would be an NDP table at The Bramley Show: Sat. 17<sup>th</sup> August – Village Hall.

Before the next meeting, Committee members were asked to look at possible (small) sites in Bramley which might be acceptable to developers.

There being no other Business, the meeting closed at 9.10pm.

The next meeting to be the XX August.

Minutes prepared by Peter Hayes on behalf of Cllr Malcolm Bell, Chairman Neighbourhood Plan Steering Group.