

**Minutes of Neighbourhood Planning Meeting
Held in Cross House on 6th November 2013, at 7.00pm.**

Parish Councillors present were:

Tony Durrant (Vice Chair): Meeting Chair, Bruce Ansell

Steering Committee Members present were: Louise Hayling, Malcolm Knowles, Chris Flooks, Pilar Owen, Karen Readman, Peter Hayes, Henrietta Pullan and James Hare.

Apologies: Lucy Knowles, Keith Owen, George Zaidmann and Lucy Knowles

ITEM COMMENT

- 1.0** Tony Durrant chaired the meeting in Malcolm Bell's absence. Minutes of the last meeting (16/10/13) were approved. There were no additional declarations of interest to those received before the meeting.
- 2.0** **Site assessments.** TD stated that a key role of the NDP was to 'identify sites deemed to be suitable' (for development). An assessment of the Minchens Lane site had been completed by Louise (previously e-mailed), who, it was agreed, had produced a suitable template for future assessments. Louise described how she had used the BDBC Strategic Housing Land Availability Assessment (SHLAA), the Land Capacity Study (2008) and considered environmental, biodiversity and transport issues in compiling the assessment. It was agreed that Strawberry Fields would be subject to the next assessment, extending on the most recent -2010 – assessment. Louise would lead, supported by Pilar and Henty. The importance of local knowledge was recognised in relation to assessments.
- 3.0** **Local surveys.** Surveys to be undertaken at the One Stop shop and the railway station were discussed. Simple questionnaires would be produced using questions of the 'Where are you going?', 'Why are you going there?' type. Malcolm K will lead, supported by CF,HP,KR,PO,BA and LK. Malcolm will inform the committee about questionnaire development and survey timings.
- 4.0** **Network Rail safety budget.** TD said that there was increased funding from NR to support safety at level crossings, particularly where long delays (as at Bramley) can lead to danger. BA said that he was due to receive (20/11) a risk assessment of the Bramley crossing under the Freedom of Information Act and would report back.
- 5.0** **General planning update.** TD referred to the public consultation on the Minchens Lane site; this also involved the PC but was not the business of the NDP. The Razor's Farm development has an appeal in to central government; the Development Control Board at BDBC will give its view at a meeting later in November: Bramley PC will be represented and individuals can attend if they wish. The BDBC Pre-Submission Plan (Local Plan) will be out in January.
- 6.0** **Highways/transport.** The NDPC will meet with Keith Chapman and a HCC Highways Officer on 4th December. This will be an opportunity for the NDP to raise issues/possible solutions and to ask (6) questions. BA tabled his document; 'Traffic Solutions' (updated and e-mailed since the meeting). This includes a summary of a 2009 Transport Survey in which the C32 is designated a minor road'. In this year there was a westbound survey conducted at Sherfield Road/Folly Lane junction giving a peak of movements at 8.00am then a steady flow. In 2010 there was a survey on Bramley Lane –southbound - giving 8.00am and 3.00pm peaks to coincide with school activity. BA reported that the NTM (Govt. dept) predicts a traffic rise of 19% between 2015 and 2025 and he referred to some solutions for Bramley. It was agreed that there was a need for a better traffic flow study W><E and BA will investigate this.

7.0 Some traffic solutions discussed. These included contraflow (The Street/Sherfield Road); a 20mph zone; cycleways/pathways linking up the estates. TD said that that it would be a NDP policy to contribute to traffic reduction and that this could include the development of a pathway structure.

Action for 4th Dec. Meeting: as per email from TD

1 A4 side.

Define the concern.

Illustrate with evidence why it is a concern.

Articulate any proposed solution (s).

Demonstrate how this/these will address the issues.

Consider all consequences of the solution if adopted - good and bad.

Formulate no more than two questions you wish to be put to Cllr Chapman and the highways officer.

We agreed that we must make the most of this opportunity therefore keep it factual and focussed.

Please send your draft to all members on this address list for comment and the Chairman and I will consolidate all responses ensuring that where possible duplication is avoided so as to maximise the response time for the "experts".

The drafts must be completed and circulated no later than **Nov 15th (sooner would be great)**.

8.0 Parking issues/solutions. It was agreed that parking congestion was a problem in a concentrated area of the village – proximity to station. Ideas discussed:

- Use certain roads for residents' parking
- Any restrictions need to be monitored – pay a traffic warden
- Policed car parks
- Check out land behind Mekanix for a cycle store – Louise to action
- More frequent bus services
- Funding for local minibus

Ideas such as the above to be incorporated into NDP policies

Next meeting: Wed 27th Nov: Training on writing policies.

The meeting closed at 8.30pm.