

**Minutes of Neighbourhood Planning Meeting**  
**Held in the Library Room of Cross House on 6<sup>th</sup> August 2013, at 7.00pm.**

Parish Councillors present were:

Malcolm Bell (Chair), Tony Durrant (Vice Chair), Janet Grieve.

Steering Committee Members present were: Louise Hayling, Karen Readman, Malcolm Knowles, George Zaidmann, and Peter Hayes.

Planning Aid: Katie Herrington.

**ITEM      COMMENT**

**1.0      Apologies:** Lucy Knowles, James Hare, Henrietta Pullan, Katie Tottenham, Bruce Ansell.

**2.0      Minutes of the last Meeting.** No issues with the minutes.

**3.0      Matters arising from the minutes.** It was reported that Bruce Ansell had consulted with children at Bramley School and that Louise Hayling had prepared a questionnaire for young people. Malcolm Knowles said that consultation with Bramley Church attendees would be at the Open Day on 22<sup>nd</sup> September. Malcolm Bell found that at the car boot sale he attended the majority of people were from outside Bramley. Issues raised included the environment, transport and housing. Malcolm had also taken this opportunity to liaise with the football club.

The NPC would have a table at the Bramley Show on 17<sup>th</sup> August: Karen Readman and Louise Hayling would attend with Peter Hayes as back-up. A parish map and promotional banner would be provided.

**4.0      Update on the Project Plan.** Malcolm Bell had sent a report on work to date to Joanne Brombley at Basingstoke and Deane Council which had been acknowledged. He also referred to the community engagement sequence and evidence documents which have been emailed to the committee. He gave a reminder of the need to identify a vision for the Neighbourhood Plan.

Katie Herrington prompted on analyzing evidence now, with ideas coming together in September. It was suggested that exemplars from those areas which had already produced Neighbourhood Plans would be useful to follow.

Tony Durrant and Malcolm Bell would manage the financial budget now that money had been received from Planning Aid.

**5.0      Update on community engagement.** Malcolm Bell referred to input from Sue Rayden and tabled 'Engaging the community in neighbourhood planning (Basingstoke and Deane Local Plan). He underlined the need to summarise what we have found so far and proposed an Open Day for the community in mid-September, presenting issues and how they might be addressed.

**5.1      Engaging other stakeholder groups**

- **Businesses.** Work to date suggested that their interest in Bramley was of low consideration. The Business Park in Cufaude Lane was part of the original survey where communication (especially broadband) came up as the principal issue. It was agreed that there was no large employer within the village but a significant number of home workers;
- **Travelers.** Liaison would be via the Basingstoke & Deane Council Officer. There was discussion of the mobile home now sited on Cufaude Lane in a field containing 48 small plots. Malcolm Bell said that the Parish Council has responded officially and that 150 objections were raised on the website: due to technical issues this may be an under-reading.

Tony Durrant said that the district council had a policy on travelers, with the Local Plan referring to permanent, temporary and transit sites. He suggested that Brimley's NDP should address the traveler

issue as it would be negligent not to do so. Malcolm Bell said that he would liaise with Geoff Scrutton (Gypsy Liaison Officer, Basingstoke Deane Officer) over this.

- 5.2 Working with the Parish Council.** Malcolm Bell reported on a discussion with the Chair and the Clerk of Bramley Parish Council: this established the need for NDPC engagement with councillors to avoid duplication of effort. Councillors responsible for specialist areas were: Housing – Malcolm Bell and Tony Durrant; Youth Facilities - Chris Holland and Janet Grieve; Transport – Chris Holland and Richard Wood e.g. George Zaidmann would liaise with these councillors on transport issues, including Network Rail, bus services and speeding.
- 5.3 Engaging with schoolchildren.** It was reported that Bruce Ansell had consulted with pupils across year groups 1-6 who had responded to ‘What’s good about our village’; ‘What we don’t like’ and ‘How do we make it better?’ The biggest issues were safety, street lighting, the need for more footpaths and speeding. Chris Holland (PC Chair) had responded to Bruce’s report, saying that the vandalized lights on the (erstwhile) cinder track had been repaired, that he was having regular meetings with the Head – Lyn Downes and that new volunteers were required for speed watch.
- 5.4 Housing Update.** Tony Durrant reported that the Local Plan had been passed by cabinet and would be out for consultation between the end of August and 4<sup>th</sup> October. Category 1 sites were at Minchens Lane and Strawberry Fields. Other sites at Lane End and Kings Farm are ‘within the settlement’ and could be used as infill. Outside the settlement 200 houses are allocated to Bramley. Malcolm Bell and Tony would be talking to the owners/agents of all these sites. Tony explained that the NDP can start to shape the style of housing and attendant infrastructure. He pointed out that the council can choose its own sites if the Neighbourhood Plan is not in place by 2017; on a cautionary note he said that there was a ‘window of opportunity’ for developers before the NDP is approved, and decisions would be in the hands of the Planning Officer.
- 5.5 Women’s Institute.** Malcolm Bell was awaiting responses from WI Lite, following a meeting with the Chair and Secretary. He will also be liaising with the other WI in Bramley.
- 5.6 Older People.** The committee was informed that 15% of Bramley residents (700 people) were over 65. There did not appear to be any central gathering place for those in this category. Janet Grieve said that she would consult with groups of older people who use the village hall: Bowls and Luncheon Club. It was suggested that there was a better response rate in previous surveys from this group, compared to others.
- 6.0 Update on website and publicity.** Malcolm Bell reported that there had been 200 hits for the June and 60 for the July minutes. It was thought that use of the website would be enhanced by a large NDP banner (displayed in the village) containing the web address. It was agreed that a Neighbourhood Plan Update (paper copy) should be produced and distributed throughout the village. Malcolm Bell said that he would action this.

There being no other Business, the meeting closed at 9.20pm.  
The next meeting to be Wednesday 4<sup>th</sup> September in Cross House.

Minutes prepared by Peter Hayes on behalf of Cllr Malcolm Bell, Chairman Neighbourhood Plan Steering Group.